You must begin inside of a record, then at the top click "EHR Settings" then "Edit Medical Record Template"

File	Confi	guration	Station	EHR	mport /	Export	Support	Mes	sages	Help	Back	cup	EHR	Settings			
	00	R				60	. 8				0.0			Button C	Commands	>	1
P	atient	Billing	Task	s Sc	hedule	Invento	orv Ren	orts	Record	ds	Admi	in	Import Machines		/lachines	>	
Te	Test, Junior Shift F8				d		Export W	/ebpage	>								
∏ F	lecord Co	ompleted	Diags	Drugs	Extern	Obs	Proc F	XX .	DI. D	uck,	Donai	a		Record I	nformation	>	p
Visual Hx today Medical HX & ROS PreTes today today		eTest day	Exam today	Ant/Pos toda	t Seg y	CL Eva today	al A t	A&P today	Pre		Page Op	tions	>	0 t			
Briefly describe the main reason for having an examination today: VISUAL					L HI		Consolio	late Medications/Allergies/Problems									
								Edit Med	lical Record Templates		Γ						
	Chief complaint:									Close W	ithout Saving						

This will put your template into edit mode, as well as open up your Edit Records window. To create a button, select "Button" from the Type dropdown.

FID	Text	Lines	Description	Text No to All	
1	No to All	Button		Type Rutton	
2	Occupation:	1		Description	
3	Employer:	1		Description	_
4	Unaided Acuities:	Label		F9 Kevs	_
5		1	Prism OD old	Button Settings	
6	Prism	1	Prism OS old	Fields Type Action	
7		1	Add OS old		
8	Computer Use:	1			
9	Primary Vision Correct	1			
10	Secondary Complaints	Label			
11	Last Eye Exam:	1			
12	Current CL brand:	1		Add Command Export Import Remove Con	III
13	PRIMARY CARE PHYS	1		Field Action      Command      IfThen	?
14	Doctor:	1		Field Action	
15	Eye Meds:	1		● Field 1 + ○ First Blank Diag ○ First Blank	E
16	PATIENT OCULAR HIS	4		First Blank of Series (i.e. "1.2.3")	
17	SYSTEMIC MEDS	1			
18	PATIENT MEDICAL HIS	1			-
19	FAMILY MEDICAL HIST	1			
20	Injuries, Surgeries, Ho	1		1 ₩ Row # 1 ₩ Replace	
21	Allergies (Non Drug):	2		O Link To RX	1
22	NOTES:	2		O Link To ARRA Field	
23	Old CL OD:	1		Set To F8 Value	
25	Old CL OS:	1		O Set To Value Append	1
24				0	
24 25	Method:	1	IOP #2 Method	Set To Prev Value All Prev Vals from same d	ati

If you look at your template, you will see numbers in parenthesis (). These are your Field numbers. These are the numbers you will be focusing on when creating buttons.

Frequency (3247)	Onset (1790)	Location (1789)	Duration (3246)	Severity (1791)	Relief (1793)	Status (1792)
4 (3247)	5 (1790)	6 (1789)	7 (3246)	8 (1791)	9 (1793)	10 (1792)

Text	No to All						
Туре	Button		~				
Descr	iption						
F9 Ke	P9 Keys						
1	Fields	Туре	Action				
Ţ							
Add	Command	Export I	mport Remove Command				
	) Field Act	on 🔿 Comma	nd OlfThen 🔋				
Field	Action	-	-				
O Fi	ield 1	🗧 🔿 First Blan	k Diag 🔘 First Blank Bill				
OF	irst Blank o	of Series (i.e. "1,	2,3")				
	nk To Fiel nk To RX ink To ARF et To F8 Va et To Value et To Prev et Current et Current	Row # 1 Row # 1 A Field A Field Alue Value Fime ○ S nt Value	Replace ?				
-10.	First IO Se	et To Previous E	xam Date (F11) lace				
Os	et To Prev	RX Value ev Vals from sar	P H				
OS	et To Equa	tion	?				
OS	et To Mach	ine Value	<u>H</u>				
Os	et To Prev	Field Value	1 🚔 Replace				
_	All Pre	ev Vals from sar	ne date				
Os	et To Medi	cation Summary	1				
Os	et To Aller	gy Summary					
		Commond-	0 1 -				
	witch Eield	Values	4				
0	et To Previ	ous Exam Date	(E11)				
03	et to Flevi	ous exam Date	((()))				
		Save					

#### Send information from one field to another

#### "Linking fields"

This is often used to create an "=" button to send data from an OD line to an OS line.

- 1. Under "Field Action" put the Field ID that has the information you want to SEND
- 2. Under "Link To Field" insert the Field ID that you want to RECEIVE the data.
- If you do not click "Replace" and there is already data in the receiving field, a comma will be inserted followed by the receiving data.
- 4. Once this is completed, click "Save" at the bottom.
- 5. To create multiple links with one button, click "Add Command" to start your next link.

🖢 Link Fields for Description	- 0
Field	Syntax
Spectacle RX OD MR	SPRX 0
Spectacle RX OD Sphere	SPRX 1
Spectacle RX OD Cylinder	SPRX 2
Spectacle RX OD Axis	SPRX 3
Spectacle RX OD Vert Pri	SPRX 4
Spectacle RX OD Horizon	SPRX 5
Spectacle RX OD Add	SPRX 6
Spectacle RX OD Seg Hei	SPRX 7
Spectacle RX OD Dist PD	SPRX 8
Spectacle RX OD Mono PD	SPRX 9
Spectacle RX OS MR	SPRX 10
Spectacle RX OS Sphere	SPRX 11
Spectacle RX OS Cylinder	SPRX 12
Spectacle RX OS Axis	SPRX 13
Spectacle RX OS Vert Pri	SPRX 14
Spectacle RX OS Horizon	SPRX 15
Spectacle RX OS Add	SPRX 16
Spectacle RX OS Seg Hei	SPRX 17
Spectacle RX OS Dist PD	SPRX 18
Spectacle RX OS Mono PD	SPRX 19
Spectacle RX Notes	SPRX 20
For The 2nd RX add value	SPRX2 #
For The 3rd RX add values	SPRX3 #
Contact RX Type (1 for Dis	CLRX T
Contact RX Type (1 for Sp	CLRX T2
Contact RX Notes	CLRX 0
Contact RX OD MANUFA	CL OD MANUF
Contact RX OS MANUFA	CL OS MANUF
Contact RX OD SERIES	CL OD SERIES
Contact RX OS SERIES	CL OS SERIES
Contact RX OD BASE CU	CL OD BASE
Contact RX OS BASE CU	CL OS BASE
Contact RX OD DIAMETER	CL OD DIAMET
Contact RX OS DIAMETER	CL OS DIAMET
Contact RX OD SPHERE	CL OD SPHERE
Contact RX OS SPHERE	CL OS SPHERE
Contact RX OD TINT	CL OD TINT
Contact RX OS TINT	CL OS TINT
Contact RX OD CYLINDER	CL OD CYLIND
Contact RX OS CYLINDER	CL OS CYLIND
Contact RX OD AXIS	CL OD AXIS
Contact RX OS AXIS	CL OS AXIS
Contact RX OD ADD	CL OD ADD
Contact RX OS ADD	CL OS ADD
Contact RX OD SEG HT	CL OD SEG HT
Contact RX OS SEG HT	CL OS SEG HT
**Double Click to Add Field to	o Text

ext	No to All						
VDe	Button						~
Desc	ription						-
							?
9 K	eys						
Duu	Fields	Type		Acti	00		
Ť	T ICIUS	1990					
Ļ							
Ad	d Command	Export	Im	oort	Remo	we Com	man
	u command	Export		port	rtenit		
(	Field Acti	ion 🔿 Com	mano	a (	) IfTI	hen	?
Fie	ld Action				_		
	Field 1	O First B	lank	Diag	() Fir	st Blank	Bill
0	First Blank o	of Series (i.e.	"1,2,3	3")			
0	Link To Fiel	d					
	1 🌩	Row #	1 ≑		Rep	lace	
	Link To RX					?	
0	Link To ARR	A Field					
0	Set To F8 Va	lue					
0	Set To Value					Append	
0	Set To Prev	Value 🗌 /	All Pro	ev Val	s from	same da	ate
0	Set Current 1	Fime (	) Se	t Curr	ent Dat	e	
0	Set To Patier	nt Value			_		
-10	. First IO Se	et To Previou	us Ex	am Da	te (F1	1) lace	
0	Set To Prev	RX Value				? H	
~	All Pre	ev Vals from	same	e date			
0	Set I o Equa	tion					
0	Set To Mach	ine Value				H	
0	Set To Prev	Field Value		1÷	R	leplace	
_	All Pre	ev Vals from	same	e date			
0	Set To Medi	cation Sumn	nary				
0	Set To Allerg	gy Summary	(				
0	Move Focus	To Field on	Tab		1 🜩		
8	Run Button (	Volues	[		4 4		
0	Set To Previ	ous Exam D	ata (F	11)	Ŧ		
0	Sectorievi	ous Exam D	uic (i				
		Sav	e				

## This is used to send information from a field directly to the glasses or CL prescription tab.

- 1. Under Field Action, enter the Field ID that contains the data to be SENT
- 2. Select the "Link To RX" checkbox, then click the "?" to the right to open the "Link Fields for Description" window.
- 3. Double-click on the location you would like the data to go to. This will auto-fill the box to the right.
- 4. Click "Save"
- Select "Add Command" to add another field. You will need to manually erase the information in the box to the right of "Link to RX" before you are able to add another RX field.

🍲 Link Fields for Description	- 0	Х
Field	Syntax	^
Spectacle RX OD MR	SPRX 0	
Spectacle RX OD Sphere	SPRX 1	
Spectacle RX OD Cylinder	SPRX 2	
Spectacle RX OD Axis	SPRX 3	
Spectacle RX OD Vert Pri	SPRX 4	
Spectacle RX OD Horizon	SPRX 5	
Spectacle RX OD Add	SPRX 6	
Spectacle RX OD Seg Hei	SPRX 7	
Spectacle RX OD Dist PD	SPRX 8	
Spectacle RX OD Mono PD	SPRX 9	
Spectacle RX OS MR	SPRX 10	
Spectacle RX OS Sphere	SPRX 11	
Spectacle RX OS Cylinder	SPRX 12	
Spectacle RX OS Axis	SPRX 13	
Spectacle RX OS Vert Pri	SPRX 14	
Spectacle RX OS Horizon	SPRX 15	
Spectacle RX OS Add	SPRX 16	
Spectacle RX OS Seg Hei	SPRX 17	
Spectacle RX OS Dist PD	SPRX 18	
Spectacle RX OS Mono PD	SPRX 19	
Spectacle RX Notes	SPRX 20	
For The 2nd RX add value	SPRX2 #	
For The 3rd RX add values	SPRX3 #	
Contact RX Type (1 for Dis	CLRX T	
Contact RX Type (1 for Sp	CLRX T2	
Contact RX Notes	CLRX 0	
Contact RX OD MANUFA	CL_OD_MANUF	
Contact RX OS MANUFA	CL_OS_MANUF	
Contact RX OD SERIES	CL_OD_SERIES	
Contact RX OS SERIES	CL_OS_SERIES	
Contact RX OD BASE CU	CL_OD_BASE	
Contact RX OS BASE CU	CL_OS_BASE	
Contact RX OD DIAMETER	CL_OD_DIAMET	
Contact RX OS DIAMETER	CL_OS_DIAMET	
Contact RX OD SPHERE	CL_OD_SPHERE	۷
**Double Click to Add Field t	o Text	



## To pull values from the previous glasses or CL prescription

- 1. Under Field Action, enter the Field ID that contains where the data is to be RECEIVED
- Select the "Set to Prev RX Value" checkbox, then click the "?" to the right to open the "Link Fields for Description" window.
- 3. Double-click on the value you would like to pull into the record. This will auto-fill the box to the right.
- 4. Click "Save"
- Select "Add Command" to add another field. You will need to manually erase the information in the box to the right of "Link to RX" before you are able to add another RX field.

Text	Demographic							
Туре	Button			~				
Descr	Description							
?								
F9 Ke	ys							
Button	Settings -	Tuno	Action					
	leius	Type	Action					
Ţ								
Add	Command	Export Ir	nport Remove Cor	nm				
			-					
۲	Field Act	ion 🔾 Commar	nd 🔾 lfThen	1				
Field A	Action		0					
Fie	ld 1	O First Blan	k Diag 🔘 First Blan	kВ				
O Fin	st Blank o	of Series (i.e. "1,2	2,3")					
	k To Fiel	d						
	1 🛨	Row # 🔢 🚖	Replace					
	k To RX		1	?				
OLin	k To ARF	RA Field	· · · · · · · · · · · · · · · · · · ·	1				
O Set	t To F8 Va	alue						
O Set	t To Value	e	Appen	d				
O Set	t To Prev	Value All P	Prev Vals from same o	late				
O Set	Current	Time Os	et Current Date					
Set	t To Patie	nt Value						
-10. F	irst Name		V 🗸 Replace					
O Set	t To Prev	RX Value	? F	-				
-	🗸 All Pr	ev Vals from san	ne date					
⊖ Set	t To Equa	tion	?					
⊖ Set	t To Mach	nine Value	Н					
⊖ Set	t To Prev	Field Value	1 - Replace					
	All Pr	ev Vals from san	ne date					
○ Set To Medication Summary								

### Pull Patient Demographic Information into Record 1 Under "Field Action" put the Field ID where you want the demographic information to go 2 Under "Set To Patient Value" select the information

- you wish to input into the Record.
- 3 If you do not click "Replace" and there is already data in the receiving field, a comma will be inserted followed by the receiving data.
- 4 Once this is completed, click "Save" at the bottom.
- 5 To create multiple links with one button, click "Add Command" to start your next link.

Text	No to All		
Туре	Button		~
Descri	iption		
			?
Butto	n Settings -		
î	Fields	Туре	Action
Ţ			
Add	Command	Export Im	port Remove Command
۲	Field Acti	on 🔘 Comman	d 🔘 lfThen 🔋
Field	Action		
• Fi	eld 1	🗧 🔿 First Blank	Diag 🔘 First Blank Bill
O Fi	rst Blank o	of Series (i.e. "1,2,	3")
OLi	nk To Fiel	d	
	1 🌲	Row # 1 🌲	Replace
OLi	nk To RX		?
🖲 Li	nk To ARR	A Field Drug Alle	ergies Allergy 1 🗸 🗸
⊖ Se	et To F8 Va	lue	
⊖ Se	et To Value	•	Append
⊖ Se	t To Prev	Value 🗌 All Pr	ev Vals from same date
⊖ Se	t Current 1	Time 🔿 Se	t Current Date
⊖ Se	t To Patie	nt Value	
-10. i	First I <mark>() S</mark> e	et To Previous Ex	am Date (F11) lace
⊖ Se	t To Prev	RX Value	? H
	All Pre	ev Vals from same	e date
⊖ Se	et To Equa	tion	?
O Se	t To Mach	ine Value	Н
O Se	t To Prev	Field Value	1 🚔 Replace
	All Pre	ev Vals from same	e date
O Se	et To Medi	cation Summary	
O Se	et To Allerg	gy Summary	
Ом	ove Focus	To Field on Tab	1 🜩
	un Button (	Commands	
OS	vitch Field	Values	1 🚔
O Se	et To Previ	ous Exam Date (F	F11)
		Save	

#### "Link to ARRA Field"

#### Send information from one field to ARRA tab

- 1. Under "Field Action" put the Field ID that has the information you want to SEND
- 2. Select "Link To ARRA Field" then choose the ARRA field that you would like to send the data to.
- 3. Click "Save"
- 4. If you would like to send another field to ARRA with that button, select "Add Command" and follow the same steps.

Text	Set to Val	ue			
Туре	Button				~
Descr	iption				
E9 Ko	ve				?
Butto	n Settings -				
1	Fields	Туре	4	Action	
Ţ					
Add	Command	Export	Impo	rt Remove	Command
	) Field Acti	ion 🔿 Comm	and	O IfThen	?
Field	Action				
● Fi	eld 1	🗘 🔿 First Bla	ank Dia	ag 🔵 First B	lank Bill
OF	rst Blank o	f Series (i.e. "	1,2,3")		
OLi	nk To Fiel	d			
	1 🌲	Row # 1	*	Replace	:
OLi	nk To RX				?
OLi	nk To ARR	A Field			
Os	et To F8 Va	lue			
● S	et To Value	test		App	end
Os	et To Prev	Value Al	Prev	Vals from san	ne date
Os	et Current T	Fime 🔘	Set C	urrent Date	
Os	et To Patier	nt Value			
-10.	First IO Se	et To Previous	Exam	Date (F11)	ace
Os	et To Prev	RX Value			P H
0.0	All Pre	ev Vals from s	ame d	ate	
05	et io Equa				
Os	et To Mach	ine Value			1
Os	et To Prev	Field Value	1	Repl	ace
	All Pre	ev Vals from s	ame d	ate	
Os	et To Medi	cation Summa	iry		
	et I o Allerg	gy Summary To Field on T	Tab -	4 🔺	
	up Buttop (	Commands	ab		
	witch Field	Values		1	
Os	et To Previ	ous Exam Dat	e (F11	)	
		Save			

# "Set to Value" Set your own value to fill a field 1. Under "Field Action" put the Field ID for where you want the information to fill 2. Click the "Set To Value" button.

- 3. In the box to the right, enter the information that you want to go into the field. If you want the button to clear the field, leave this box blank.
- 4. The "Append" checkbox will add a comma to any information that is already in the box, followed by your value. Leaving this unchecked will replace whatever information is in the box with your value.
- 5. Click Save
- 6. To add additional fields, click "Add Command" and follow the above steps.

Text	Previous
Туре	Button ~
Descr	iption
FO Ka	2
Button	ys Settings
Fi	ields Type Action
1	
Ţ	
Add	
Add	command Export Import Remove Command
۲	Field Action 🔿 Command 🛛 IfThen 🔋
Field A	Action
Fie	Id 1111 🖨 🔿 First Blank Diag 🔿 First Blank Bill
O Firs	st Blank of Series (i.e. "1,2,3")
	k To Field
	1 🜩 Row # 1 🖨 Replace
	k To BX
OLin	k To ARRA Field
◯ Set	To F8 Value
◯ Set	To Value Append
Set	To Prev Value 🗸 All Prev Vals from same date
◯ Set	Current Time O Set Current Date
◯ Set	To Patient Value
-10. Fi	irst Name 🗸 🗌 Replace
O Set	To Prev RX Value
	All Prev Vals from same date
◯ Set	To Equation ?
◯ Set	To Machine Value
O Set	To Prev Field Value 1 🖨 Replace
	All Prev Vals from same date
◯ Set	t To Medication Summary
◯ Set	t To Allergy Summary
O Mo	ve Focus To Field on Tab 1 💂
ORu	n Button Commands
⊖ Sw	itch Field Values 1
⊖ Set	t To Previous Exam Date (F11)

#### "Set to Prev Value"

## Set field with value from the SAME field from the PREVIOUS record

- 1. Under "Field Action" put the Field ID for where you want the information to fill
- 2. Click the "Set To Prev Value" button.
- 3. Checking "All Prev Vals from same date" will make sure all fields are coming from the same record date
- 4. Click Save
- 5. To add additional fields, click "Add Command" and follow the above steps.

Text	EPS								
Туре	Type Button ~								
Description									
? F9 Keys									
	Fields	Туре	Action						
Ţ									
Add Command Export Import Remove Command									
○ Field Action									
Command O Command Line ?									
Pre-Loaded Application									
Add Billing 🗸									
Save									

#### "Command"

#### Link to 3<sup>rd</sup> Party Apps and other Crystal Features

- 1. Select radio button for "Command"
- 2. Select "Pre-Loaded Application"
- 3. Choose application or feature from dropdown
- 4. Click Save
- 5. To add additional fields, click "Add Command" and follow the above steps.

Text	New Fie	New Field 5218						
Туре	Button ~							
Descr	escription							
E0 Ko								
Button Settings								
F	ields	Туре		Action				
10		*SPF		*200				
Ļ								
Add (	Comman	Export	Im	oort Ren	nove Command			
Field Action () Command () IfThen ?								
Field Action								
Eirst Blank of Series (i.e. 11.2.21)								
C First blank of Series (i.e. 1,2,31)								
Link to Field								
0								
U Link To ARRA State								
O Set To E8 Value								
O Set To Value								
Set To Prev Value     All Prev Vals from same date								
Set Current Time     Set Current Date								
O Set	To Patie	nt Value						
◯ Set	To Prev	RX Value			? H			
⊖ Set	To Equa	tion			2			
⊖ Set	To Mach	nine Value			н			
Set	To Prev	Field Value	20	0 \$	Replace			
All Prev Vals from same date								
Set To Medication Summary								
○ Set To Allergy Summary								
🔿 Move Focus To Field on Tab 💦 1 🌲								
O Run Button Commands								
◯ Switch Field Values 1 💠								
⊖ Set To Previous Exam Date (F11)								
Save								

