Steps to Integrate with OOGP in Crystal PM

1) Navigate to Admin > Integrations in Crystal and select the OOGP tab:



2) Click the '+' sign at the far right:

CL Ordering ABB Optical Group OOGP Wis Vis		
OOGP	Use OOGP for CL Ordering? Yes ONo	^
Update Catalog Use Visio	on Source Catalog	~

3) In this page, fill out the information in the following order:

CL	Ordering										
1	ABB Optical Gro	oup OOGP	Wis Vis								
	Update C	Catalog) Use V	Use OOGP for Ves Vision Source Catalog 1: Has Crystal	r CL Ordering?	Cooper Vision	Clearlab	CIBA Vision	Bausch & Lomb	Hydrog 4	F
	Name	Abeo Test	System			Series		Billin	g Code		^
	Address 1	111 Some	St			Proclear XR-Tor	ric	CV -	BF Tor 1		
	Address 2					Proclear XR D-N	lultifocal				
	City	Anvtown			~	Proclear EP60-S	Sphere				
	ony					Proclear 1-Day-	Multifocal				
	State/Zip	IL v	9021000	00							Y
	Phone	(800) 308-	7170								
	Account Num	DIS0000		Ship To 21705360		2					

- 1 Move the radio selection to **Yes.**
- 2 Complete the fields for your OOGP account. Provide your OOGP account number in the **Account Num** field.

3 – Click the **Update Catalog** button. ****NOTE: This can take up to several hours to complete and you will not be able to navigate to another portion of the program during this update****

4) Once the update is complete, you will be able to batch CL orders to OOGP. Navigate in Crystal to Patient > Prescription > Contacts

ames Contacts Extern	Print Prescription Frames Contacts External RX Previous 01/17/2014 Next					
Rx 3 PL Sun/CL Renar	me Import from Last Ex	cam Update SP RX				
Vert Prism Hori Pris	sm Add Seg I	Ht Dist PD Mono PD				
1.0 1.0	1.0 1.0	1.0 1.0				
		Near PD				
1.0 1.0	1.0 1.0	1.0 1.0				
	Rx 3 PL Sun/CL Rena Vert Prism Hori Pri 1.0 1.0 1.0 1.0	Rx 3PL Sun/CLRenameImport from Last ExVert PrismHori PrismAddSeg I1.01.01.01.01.01.01.01.0				

- 5) In the Contact order screen, select the blue Create New Order button.
- 6) In this page, fill out the information in the following order:

To: Contact Lens Order Patient: Test, Test	^ ^
2 Location 1: Has Crystal Beaumont, TX Save Edit Dispense Phone: Fax: Single Status Flearder None Ship to Office Ship to Other Ship to Other	↓ dress
Order Date: 3/0//2014 Image: Control of the status Due Date: 3/14/2014 Image: Control of the status	~
Quantity: OD: 2 V OD Product: Boxes Show Balances Dispense Date: Image: Comparison of the	~
Contact Lens Rx 1 Contact Lens Rx 2 Contact Lens Rx 3 Search Inventory O default RX Image: ABB OOGP Wis Vis Image: ABB Image: ABB Image: ABB Image: ABB	
OD COOPER VISION BIOFINITY EW DIAGNOSTIC 3PK BIOFINITY EW DIAG 8.60 14.00-10.00	
BIOFINITY EW DIAGNOSTIC 3PK BIOFINITY EW DIAG 8.60 14.00-10.00	
Notes:	
Vendor Notes:	
Dr. Donohoe, James	

- 1 Set the radio selector to **OOGP.**
- 2 Select the Vendor you are sending the CL order to.
- 3 ****The remaining fields are at your discretion****

7) When you move the radio box to OOGP, notice the **Search Inventory** button:

Contact Lens Rx 1	Contact I	Lens Rx 2	Contact Lens Rx 3	Search Inventory
⊖ d	efault RX		OOGP	🔿 Wis Vis

8) Clicking this button will load the search field for the OOGP Catalog:

*	\rightarrow	Search OOGP Catalog		- 🗆 🗙
OD: OS:				
MAN			~	CL Type
SERIES			~	• Soft
BC			~	
DIAM			~	
SPH			~	Eyes
COLOR			~	Both
	7			
				Method
	(_		
2				
_				

- 1 Select the CL Type and which Eye. **NOTE: you can select both eyes, or do them separately. **
- 2 Fill out the Contact Lens information in the 6 fields provided.

9) Once these fields are complete, the order information will appear at the bottom:

*	Search OOGP Catalog – 🗖 🗙					
OD: OS:						
MAN	Bausch &	Lomb	¥	CL Type		
SERIES	Biotrue O	NEday-Sphere	~	 Soπ Toric 		
BC	8.6		~	O Multi		
DIAM	14.2	14.2 🗸				
SPH	-00.25		¥	 Both 		
COLOR	Light Blu	3	~	OOD		
				⊖ os		
				Method		
				Easy		
		4		O ADV		
Series		Description	l	Jnits		
Biotrue ONE Biotrue ONE	day-Sph day-Sph	-00.25 [Daily] 90pk -00.25 [Daily] 5pk Trial	9 5)Opk jpk Trial		

Since the option for both eyes was selected, when I double-click on the order information it will appear for **OD and OS** in the CL Order screen:

de la		Print CL	Order		- 🗆 ×
To: BRATTS Phone: Order Date: 3/07/2014 Due Date: 3/14/2014 Quantity: OD: 2 v Trais OS: 2 v	Fax:	Contact Lens O 03/07/2014 Location 1: Has Crystal Creater New Order Save Change Status Print Delete Order Ralig Go to Billing Page C Show Print I Show Print I Contact Lens Rx 1 C O defi	rder Patient:	Test, Test Beaumont, TX () - Preferred:Cell Phone O Ship to Office O Ship to Pat O Ship to Other Status: Pending nse Date: Provider: echnician: Search Inv @ QOGP O Wis Vis	ient Address
Manufacturer OD Bausch & Lomb	Series Biotrue ONEday-Sp	C here	escription 00.25 [Daily] 90pk		
= OS Bausch & Lomb	Biotrue ONEday-Sp	here	00.25 [Daily] 90pk		
Notes:					~
Vendor Notes:			uires a Dispensing ,	Appointment	

10) Next, click the blue OOGP Order button on the CL Order screen.

11) The Routing Slip window will appear allowing you to add billing/diagnosis information for the patient's potential invoice:

*	Routing Slip	- 🗆 🗙
Most Frequent Used	Save to Routing Slip	Search List
Bill Code Description	Bill C Description	Billing Code Billing Text
CL Fit N Contact Fit - New Normal CL Fit N Contact Fit - New Normal CL Fit N Contact Fit - New Normal CL Refit Contact Refit - Complex y	Adj M Material Adjustment Adj M Material Adjustment Adj M Material Adjustment	Adj Fri Adj Ma Adj Ma Adj Se v 1 v
	Remove Bill Code	Diag Code Description
Diag Code Description 372.14 Allergic Conjunctivi 367.20 Astigmatism 366.16 Cataract - Nuclear	Diag Code Description ^ 172.1 Malignant melanoma 224.1 Benign neoplasm - orbit 115.92 Histoplasmosis retinitis	374.43 ∧ 379.40 Abnormal Innervation syndrom ∧ Abnormal Pupil Function 368.34 Abnormal Retinal corresponde
375.15 Dry Eye Syndrome (365 11 Glaucoma Primar V Notes to Billing	Remove Diagnostic Code	373.13 V Abscess of eyelid V Preview NEW Routing Slip
Provider: Sta	if:	
Import Billing Codes from Schedule	Delete	Close and Schedule Appointment Close

When complete, click Close.

12) The OOGP Order Form will appear:

tier (OOGP Or				n			-		x
Reference ID 102920008 Comment Test, Test (R	Cus DIS	tomer ID 0000 Product ID BL32B01		Cust Abeo Quan 2	omer Tesi ititv	Name t Systen Part ID 7858	1 100682	27	Find	
Test, Test (L)	BL32B01		2	-	7858	100682	27		
Description -00.25 [Daily -00.25 [Daily Shipping Infom	/] 90pk /] 90pk mation	Dulingute Duling			Deli		Promo	Code		
Name Z	Abeo Test S	vstem	Addre	ss 🔾	Dell	very to	Billing A	Addres	s	
Address 1 1	111 Some St									
Address 2										
City A	Anytown	v	Stat	e/Zip	IL	~	9021	00000		
Phone (800) 308-71	70	Tra	cking	217	05360				
Shipping I Shipping Metl STANDARD	Method Specif hod) (default, ne	ied egotiated with ac	Loc 1: H count	ation: las Cry)	stal	,			~	
Delete		Save Pending Ord	er				Su	ıbmit C)rder	

Verify that the order information is correct.

Delete – Deletes the created order.

Save Pending Order – Saves the order to be batched to OOGP.

Submit Order – Directly batches the order to OOGP.

13) For this example, we will click Save Pending Order. The order is then moved in Crystal to Admin > E-Claims:

CL ORDERS	⊖ AB	B Option	OOGP Location:	1: Has Crystal	~	
Date	Ship To		Items		Date	Patient
01/31/2014	Office	Test, Test	2:824442888503 2:824	📼 🔶 🔁		
				3 🗪 💌]	
				4		
				ς 🗪 <		
					Batch CL	Order

- 1 Set the radio box to **OOGP** to view pending OOGP order claims.
- 2 The single '>' will move a single selected claim over to the Batch window.
- 3 The double '>>' will move **ALL** pending claims to the Batch window.
- 4 The single '<' will return a claim from the Batch window to pending.
- 5 The double '<<' will return **ALL** claims from the Batch window to pending.
- 14) To batch a CL order to OOGP, move the claims you wish to batch to the Batch window and select **Batch CL Order:**

Date	Patient			
09/29/2011				
10/18/2011				
Datch CL U	rder			

15) The system will communicate a successful transmission:

